

COLOMBO LAND AND DEVELOPMENT COMPANY PLC  
Company Reg. No. PQ 173  
3rd Floor, Liberty Plaza  
250, R A De Mel Mawatha  
Colombo 3  
Tel.2575935, Facsimile 2573111, Web: www.colomboland.com

## CIRCULAR TO SHAREHOLDERS

Dear Shareholder/s

### **ANNUAL GENERAL MEETING OF COLOMBO LAND AND DEVELOPMENT COMPANY PLC**

It is with great pleasure that the Board of Directors of Colombo Land and Development Company PLC presents the Company's Annual Report for the Financial Year ended 31st December 2023 and convenes the 42nd Annual General Meeting (AGM) of the Company to be held on Friday, 28th June 2024 at 10.30 a.m at Sri Sambuddhathwa Jayanthi Mandiraya, 4th floor, No.32, Sri Sambuddhathwa Jayanthi Mawatha, Colombo 05.

The Annual Report - 2023 is made available to the Shareholders, on the Company's Website ([www.colomboland.com](http://www.colomboland.com)) and the Website of the Colombo Stock Exchange (CSE) ([www.cse.lk](http://www.cse.lk)) in accordance with Rule 7.5 of the Listing Rules of the CSE. Additionally, the under-noted documents are also hosted on the Websites of the Company and the CSE:

1. Notice of Annual General Meeting
2. Form of Proxy
3. Form of Request for a printed copy of the Annual Report

If you wish to have a printed version of the Annual Report, please mail the duly completed "Form of Request" to the address given below.

Colombo Land and Development Company PLC

C/o Corporate Solutions Unit

Central Depository Systems (Pvt) Limited

Ground Floor, M & M Centre

341/5, Kotte Road, Rajagiriya

The printed Annual Report will be forwarded within 8 market days of the receipt of your written request.

Should you require assistance relating to your request for a printed copy of the Annual Report and/or the mode of forwarding such Report, you may contact Ms. Wathsala of the Company on telephone + 9411 2575935-7, email: [wathsala@colomboland.com](mailto:wathsala@colomboland.com) between 10.00 a.m. and 4.00 p.m. on any working day.

## Circular to Shareholders (Cont.)

If you are unable to participate at the AGM and wish to appoint a proxy to represent you, please complete and return the Form of Proxy to reach the Registered Office of the Company, 3rd Floor, Liberty Plaza, 250 R A De Mel Mawatha, Colombo 03, not later than 48 hours prior to the time appointed for the meeting.

In the event the Company is required to take any action in relation to the Meeting in the best interests of the Meeting attendees and/or in line with any communications, guidelines, directives or orders issued by the Government of Sri Lanka, Notice of such action will be given by way of an announcement to the CSE and publication on the Company Website – [www.colomboland.com](http://www.colomboland.com)

By Order of the Board  
COLOMBO LAND AND DEVELOPMENT COMPANY PLC



**P W Corporate Secretarial (Pvt) Ltd**  
Secretaries

May 31, 2024  
At Colombo

# Form of Request

FOR A PRINTED COPY OF THE ANNUAL REPORT OF COLOMBO LAND AND DEVELOPMENT COMPANY PLC FOR THE YEAR ENDED 31ST DECEMBER 2023

TO: Colombo Land and Development Company PLC  
C/o Corporate Solutions Unit  
Central Depository Systems (Pvt) Limited  
Ground Floor, M & M Centre  
341/5, Kotte Road, Rajagiriya

I/We hereby request for a printed copy of the Annual Report of COLOMBO LAND AND DEVELOPMENT COMPANY PLC for the year ended 31st December 2023.

## DETAILS OF THE SHAREHOLDER(S)

Full name :	
National Identity Card / Passport / Company Registration No. :	
Contact Telephone Number :	

.....  
Signature of Shareholder(s)

.....  
Date

Contact details of Corporate Solutions Unit of Central Depository Systems (Pvt) Limited

Telephone : 011-2356444

Facsimile : 011-2440396

Email : registrars@cse.lk

Contact details of Colombo Land and Development Company PLC

Telephone : 011 - 2575935-7

Email : wathsala@colomboland.com



# Form of Proxy

\*I/We .....

holder of NIC No ..... of ..... being a

\*Shareholder /Shareholders of Colombo Land and Development Company PLC do hereby appoint .....

..... holder of NIC No .....

..... or failing him/her

Mr. M D A Weerasooriya or failing him\*

Mr. P S Weerasekera or failing him\*

Mr. NG Yao Xing, Eugene or failing him\*

Mr. S A Ameresekere or failing him\*

Mr. M D S Goonatileke or failing him\*

Mr. H A N D Herath or failing him\*

Mr. N P K Ranaweera or failing him\*

Mr. P S Perera or failing him\*

as my/our\* proxy to represent me/us to speak and vote for me/us\* on my/our\* behalf at the Annual General Meeting of the Company to be held on 28th June 2024 at 10.30 a.m. and any adjournment thereof and at every poll which may be taken in consequence thereof.

## 1 Ordinary Business

	For	Against
1. To re-elect Mr. N P K Ranaweera who retires in terms of Articles 86 and 87 of the Articles of Association, as a Director of the Company.	<input type="checkbox"/>	<input type="checkbox"/>
2. To re-elect Mr P S Perera who retires in terms of Article 94 of the Articles of Association.	<input type="checkbox"/>	<input type="checkbox"/>
3. To re-appoint Messrs Ernst & Young, Chartered Accountants, the retiring Auditors and to authorize the Directors to determine their remuneration.	<input type="checkbox"/>	<input type="checkbox"/>
4. To authorize the Directors to determine donations for the year 2024 and up to the date of the next Annual General Meeting.	<input type="checkbox"/>	<input type="checkbox"/>

## 2 Special Business

	For	Against
1. To consider and if thought fit to pass the Special Resolution set out under item 2.1 of the Notice of Meeting for the amendments to the Articles of Association.	<input type="checkbox"/>	<input type="checkbox"/>

Signed this..... day of ..... Two Thousand and Twenty Four

.....

Signature

1) \*Please delete the inappropriate words.

2) Instructions as to completion are noted on the reverse thereof.

## INSTRUCTIONS AS TO COMPLETION

1. The full name, National Identity Card number and the registered address of the shareholder appointing the Proxy and the relevant details of the Proxy should be legibly entered in the Form of Proxy which should be duly signed and dated.
2. The completed Proxy should be forwarded to the Company for deposit at the Registered Office of the Company, 3rd Floor, Liberty Plaza, 250 R A De Mel Mawatha, Colombo 03, by 10.30 a.m. on 26th June 2024.
3. The Proxy shall –
  - a. In the case of an individual be signed by the shareholder or by his attorney, and if signed by an attorney, a notarially certified copy of the Power of Attorney should be attached to the completed Proxy if it has not already been registered with the Company.
  - b. In the case of a company or corporate / statutory body either be under its Common Seal or signed by its Attorney or by an Officer on behalf of the Company or corporate / statutory body in accordance with its Articles of Association or the Constitution or the Statute. (as applicable)
4. If you wish to appoint a person other than the Chairman or a Director of the Company as your Proxy, please insert the relevant details in the space provided.
5. Please indicate with a 'X' in the space provided how your Proxy is to vote on each resolution. If no indication is given, the Proxy in his discretion will vote as he thinks fit.